

2022-23

Course Calendar

STAFF TRAINING CENTRE, SADB

(Accredited centre of BIRD, Lucknow, NABARD)



(Our Vision : Centre of Excellence for Capacity Building)

SCO No.76-77, Bank Square, Sector 17-B, Chandigarh-160017



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April, 2022

Sr No.	Topic	Target Group	Courses	Type
1.	Motivation, Leadership Development & Stress Management	Mixed Category PADB	02 (3 days, for 2 hours each day)	Customized Programme (Offline)

May, 2022

Sr No.	Topic	Target Group	Courses	Type
2	Internal Checks and Controls	Mixed Group	02 (3 days, for 2 hours each day)	C-PEC Approved (Online)
3	Workshop on Performance Appraisal of PADB's and Effective Strategies Thereof.	Mixed Group	01 (1 day online for 2 hours)	Customized (Online)

June, 2022

Sr No.	Topic	Target Group	Courses	Type
4	Workshop on Performance Appraisal of PADB and Effective Strategies Thereof.	Mixed Category PADB	1 day (2 hours through online mode)	Customized Programme (Online)
5	Banking Law and Practice and Legal Aspects in Loan Proposals	Mixed Category PADB	01 (3 days, for 2 hours each day)	C-PEC Approved (Online)
6	Business Development, Profit Planning and Diversification	Mixed Category PADB	01 (3 days, for 2 hours each day)	C-PEC Approved (Online)

July, 2022

Sr No.	Topic	Target Group	Courses	Type
7	Know your Customer, Prevention of Money Laundering and Customer Protection	SADB Staff	02 (3 days, for 2 hours each day)	Customized Programme
8	Workshop on Performance Appraisal of PADB and Effective Strategies Thereof.	Mixed Category PADB Staff	02 (1 day prog for 2 hours each online)	Customized Programme

August, 2022

Sr No	Topic	Target Group	Courses	Type
9	Management Development Programme	Mixed Category	01 (3 days, for 2 hours each day)	C-PEC approved (Offline)
10	Motivation, Leadership Development & Stress Management	Mixed Category PADB	01 (3 days, for 2 hours each day)	Customized Programme (Offline)

September , 2022

Sr No.	Topic	Target Group	Courses	Type
11	Revenue Record & Effective Recovery techniques	Field Officers of Padbs	02 (3 days, for 2 hours each day)	C-PEC Approved (Offline)
12	Workshop on performance Appraisal of PADBs and strategies thereof.	Mixed Category PADB Staff	01 (1-Day each)	Customized (Online)

October, 2022

Sr No.	Topic	Target Group	Courses	Type
13	Programme on Fraud and Embezzlement	Mixed Group	01 (03 days each for 2 Hrs each)	Customized (Offline)
14	Programme on Office Management	Mixed Group PADB & SADB	02 (03 days each for 2 Hrs each)	C-PEC (Approved)

November, 2022

Sr No.	Topic	Target Group	Courses	Venue
15	Workshop on Performance Appraisal of PADBs and Effective Strategies Thereof.	Mixed Category PADB	02 (1 day for 2 hours)	Customized Online
16	Programme on Customer service, Marketing, Relationship Management and Business Development in Cooperative Banks	Managers of PADBs	01 (3 days for 2 hours each day)	Customized Online
17	Programme on IT policy and Prevention of Cyber Crime	Managers of PADBs	01 (3 days for 2 hours daily)	C-PEC (Online)

December, 2022

Sr No.	Topic	Target Group	Courses	Type
18	Motivation, Leadership Development, Stress Management Programmes	Mixed Category PADB	01 (3 day 2 Hours each day online)	C-PEC approved
19	Programme on Office Management	Mixed Category PADB	01 (3 day 2 Hours each day online)	C-PEC approved

January, 2023

Sr No.	Topic	Target Group	Courses	Type
20	Program on Customer Relationship and Grievance Redressal	Mixed Category	01 (3 days each for 2 hours daily)	C-PEC (Online)
21	Internal Checks and Controls	Mixed Group	01 (3 days, for 2 hours each day)	C-PEC Approved (Online)
22	Motivation, Leadership Development & Stress Management	Mixed Category PADB	01 (3 days, for 2 hours each day)	Customized Programme (Offline)

February , 2023

Sr No.	Topic	Target Group	Courses	Type
23	Workshop on Performance Appraisal of PADBs and Effective Strategies Thereof.	Mixed Category PADB	02 (1 day for 2 hours each)	Customized (Offline)
24	Programme on Customer service, marketing, relationship management and Business Development in Cooperative Banks	Mixed Category PADB Staff	01 (3 days for 2 hours each)	Customized (Offline)
25	Core Banking Solutions (CBS) Auditing and related Issues .	Field Staff mixed catagory	01 (3 days)	Customized Offline

March, 2023

Sr No.	Topic	Target	Courses	Venue
26	Management Development Programme	Mixed category	02 (3 days each)	C-PEC (Offline)
27	Programme on Tax Planning, Online Filling of Income Tax Returns, TDS, exemptions and deductions available under the Income Tax Act, 1961 & Assessment Procedures	Field Staff mixed category	01 (3 days)	Customized Offline
28	Motivation, Development Management Leadership & Stress	Field Officers	01 (3 days)	Customized Offline

One Exposure Visit

One Exposure Visit of members of Board of Directors of SADB to other State(s) for new schemes to be launched by this bank.